

DRINKSTONE PARISH COUNCIL

Minutes of the ordinary meeting held on Monday 6th June 2022

Present: Councillors: Richard Edmondson (Chair), Peter Holborn (Vice Chair), Janet Elnaugh, Tim Moss, Paul Selvey, Christine Emery, Penny Otton. Clerk: Michael Walton.

No members of the public were in attendance

1. There were no apologies for absence to be noted or approved.
2. Chair Richard Edmondson declared an interest in payment UT4 for £35 for fuel.
3. **Resolved:** the Council agreed that the Minutes of the ordinary Parish Council Meeting held on Tuesday 3rd May 2022 are a true record.
4. **Resolved:** the Council agreed to appoint Michael Walton as Clerk to Drinkstone Parish Council with effect from 1st June 22 and Responsible Financial Officer (RFO) for the financial year (2022-2023), with effect from 6th June 22.
5. **Resolved:** The Council agreed that Michael Walton be granted administration and online access to the two Parish Council accounts held with Unity Trust Bank. In this capacity Michael Walton will be able to view the account and raise payments for two of the Councillors to authorise.
6. **Resolved:** The Council agreed that Michael Walton be granted administration and online access to the Drinkstone Green allotment bank account held with Lloyds banks. In this capacity Michael Walton will be able to view the account, raise payments and authorise payments which have been pre-approved by the Council.
7. **Resolved:** The Council agreed to adopt and comply with the latest standing orders and financial regulations.
8. **Resolved:** The Council agreed to adopt the new Local Government Association - Model Councillor Code of Conduct 2020.
9. **Resolved:** The Council agreed that the extra ordinary Parish Council meeting, currently arranged for Monday June 20th, replaces the ordinary meeting previously arranged at the May AGM for July 4th.
10. There was no public comment or question invited by the Chair.
11. The Council reviewed and confirmed the bank transactions and received the latest bank reconciliation.

The Council authorised the payments detailed below:

	Description	£
UT1.	Direct debit for bank charges to Unity trust bank (£18 per quarter) - £72 annually	£72.00
UT2.	Reimburse expense to J Hill for payment of ICO certificate up to Feb 23	£40.00
UT3.	Payment to Mid Suffolk to conduct annual play equipment assessment – confirm by 10 th June 22	£47.33
UT4.	Payment to Cllr Edmondson to reimburse expenses for petrol for footpath maintenance	£35.00
UT5	New Clerk training	£93.60

The Chairman confirmed that the accounts were accurate and that they were supported by latest bank statements.

12. The Council determined that it had no comment to make on the planning application:

1. DC/22/02237 : Application under Section 73 of The Town and Country Planning Act 1990 for 3373/13 for the Removal or Variation of Condition 3 (Restriction: limit on hours, number and type of aerotow operations)

Location: Rattlesden Gliding Club, High Town Green, Rattlesden (Part In The Parishes Of Felsham & Gedding), IP30 0SX

and it was agreed that the Clerk makes known the Council's comments on Planning Applications on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council

13. There was no other Council business for information, to be noted or for inclusion on a future agenda.

14. To confirm that the scheduled date for the next meeting is Monday 22nd June at the village hall.

15. The meeting was closed at 19.45pm.

Michael Walton: Drinkstone Parish Council Clerk & RFO
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At the village hall.

Drinkstone Parish Clerk

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